



PANBC Board of Directors Meeting Minutes

April 14th, 2011
1630h – 1800

Location: RCH Conf. Room T338 Center 3N/3S unit

In attendance (check mark ✓)

✓ Archbold, Colleen	BH	✓ Jensen, Lorna (President)	RCH
Chong, Solrun (Treasurer)	ERH	✓ Jerrett, Christine (Reg.Chair)	SPH
Clements, Sharon (Advisory)	SMH	✓ Peggy (Lee) Klassen (Secretary)	ARHCC
✓ Harrison, Ingrid (Secretary Elect)	VGH/PAH	✓ Carol Rawluk	ARHCC

Approval: previous minutes – No minutes - Education day planning February 2011
with Lorna Jensen and Mary- Lou Drescher in attendance

1.0 Conference Poster –

ACTION: Lorna to add website link to poster at bottom

2.0 Advertise PANBC to members

ACTION: Lorna to fax

3.0 Conference Planning

3.1. Speakers - Goal: Confirm all speakers by May 15th

3.2. Sponsors:

3 responses

- i. Laerdal – Simulator (Sims) Man
- ii. Kabi
- iii. Mosby's

ACTION: Lorna resending to Sponsors

3.3. Registration: Mary Lou Drescher (new Registration Elect) accepting registration payments and membership fees

3.4. Conference Fees:

Members: \$60.00 - all present in agreement

Non-members: \$85.00 – all present in agreement

3.5. Location: Morgan Creek Golf Course- \$500.00 down payment March 2011-04-17

3.6. Vendor Sponsor Tables: Minimum \$250.00 fee per table

3.7. Bag Contents:

ACTION: Peggy K.–Ask Andrea Virani – Associated Health (Bair Hugger) for bag sponsorship

Ask 3 M – Anita Veri for sponsorship for bag item/ gift basket

ACTION: Colleen A. get quote for PANBC pins (i.e. grafica.ca, etc.)

ACTION: Peggy K. send out vendor soliciting letter to everyone at this meeting

ACTION: Everyone – recruit door prizes

ACTION: Lorna J. supplying folders for presentation contents

ACTION: Ingrid H. approaching Choices Market

3.8. Volunteers for Education Day: Recruit closer to day

4.0 PANBC Regional Representatives:

Vancouver Island Region - Nanaimo (Nanaimo Hospital): Brigette Quinn

Northern Region - University of Northern BC: Carrie Hickson

Interior Region - (Kelowna): Donna Fulton

Interior Region - (Kelowna): Janet King

ACTION: Lorna to email to complete recruitment

5.0 Book/Journal Club

ACTION: Lorna J. recruit Brigette Quinn from Nanaimo

ACTION: Christine J. recruit Christie (Kristy) from Nanaimo

6.0 NAPANc Standards sponsorship – Provincial Chapter recognition for contribution

Motion by Carol Rawluk to donate \$100.00 to Standards, PANBC Logo put on the back cover of the next edition.

Seconded by Colleen A.

All in favour

No one opposed

No abstentions

Motion carried unanimously

6.0 PeriAnesthesia Nurses 20th Specialty Status confirmed by CNA

Announced and letter on file from NAPANc President – announcement to members already done by Lorna J.

7.0 First International Conference of PeriAnesthesia Nurses (ICPAN)

October 2nd – 5, 2011

Location: Toronto

Encourage attendance: This will be excellent

FH employees: Lorna J. heard there is new funding available through Continuing Education and Professional Development. Application is online PANBC even though not on FH intranet at present.

Other members check with your hospital or other sources for funding, ie. BCNU, etc.

8.0 Elections 2011

Process:

Need following positions filled:

1. Secretary Elect
2. Treasurer Elect
3. President Elect

Call for Nominations – online and by mail for the month of October ahead of AGM / Education Day October 29th, 2011

Also, Call for Nominations from the floor at AGM

Vote completed at AGM

9.0 Update from NAPANc

Needs Board Members

Recorded by Peggy (Lee) Klassen

Meeting adjourned at 1830 h

Next meeting May 19th, 2011 1800 h (BY SKYPE - from home computers)