



May 21st/2013

In Attendance (mark X)

Jensen, Lorna (President)	X	RCH	Wadhams Sabine (Treasurer)	X	PAH
Drescher, Mary Lou	X	RCH	Jerrett, Christine (Reg.Chair)		SPH
Harrison, Ingrid (Secretary)	X	VGH/PAH			

PANBC Conference planning 2013 October 26

- 1) Vendor request-** Metronic interested in sponsorship. Lorna filling paperwork. Lorna confirmed Steep tea, Epicure, and Tupperware. Pampered Chef and Scentsy still to confirm. BOD to look at room setup closer to date to decide vendor positions. Change registration to education day to 0830-0900hrs to facilitate nurses to visit vendors.
- 2) Speakers-** All speakers confirmed. Still need Bio's and pictures for Dr.Hewko, Dr. Brar, and Rebecca Brooke. Send rember to above. Speakers 0915-1630 (including AGM)
- 3) PANBC folders-** Lorna ordered from Staples online. Total cost \$46.51. Lorna has designed the label for the folders. Approved by BOD.
- 4) Donations from Anesthesia-** RCH anesthesia department donated \$500.
- 5) Nurses gifts-** Mary Lou looked into stethoscope tags and holders. Minimum order for both 250. Other ideas mentioned are shirts, first aide kits or umbrella with PANBC logo. Mary Lou to look into above suggestions. BOD to decide at next meeting.
- 6) PANBC Bursary-** Deadline May 31st/2013. No applicants to date. Lorna to resend email.
- 7) PANBC Elections-** Online voting September 3rd. Email PDF to members. Announcements of new board members October 26th/2013. Lorna to send out advertisement for recruitment of PANBC BOD to CNA and BCNU magazine. Advertisement designed by Lorna. Approved by BOD. To add PANBC logo .

Napan Update- Exam committee meeting on June 1st for continued development of certification . Nurses that have completed the exam will be named PANC (C), this stands for PeriAnesthesia Nurse Certified(C)anada.

Finance update- Sabine is having difficulty accessing account. To speak to bank about this. Mary Lou has contact name. Total balance to date \$7786.72.

Membership update- To date 109 active members. NAPAN payment \$5 per member in September 2013.

Next meeting June 25th/2013 1900hrs.

Meeting adjourned.