

PANBC Meeting

January 16, 2016

Time: 1600hrs

Location: St. Paul's Hospital Conference Room 8

Attendance:

Lorna Jensen
Jane Ngai
Holly Heath
Mariam Aktary
Kylie Thirlwell
Emily Aubry
Levi Abaya

- 1) Lorna, we would love to hear from you your vision, why you started PANBC and the overarching vision for the future and direction for PANBC

Lorna reviewed history of PANBC and shared her vision regarding the organization. It was emphasized that networking helps build our practice.

- 2) Would it be alright to change our motto from: "Nursing care of clients who will, in the imminent future, or are presently or just been under the influence of a sedative or anesthetic agent." to "Connecting and supporting nurses in pre- and post- anesthetic areas across British Columbia"

The definition is set by NAPAN so must stay as it is but the motto can be changed – Kylie will work on this. The organization aims to be more inclusive by including pre-admission/ pre-operative nurses, and surgical day care, also nurses who perform conscious sedation.

- 3) NAPAN #'s... it outlines on the PANBC website that membership includes membership to NAPANc... how does one go about assigning numbers to members?

NAPAN membership number is essentially the same as PANBC number. All membership numbers start with BC and the last two digits of the membership number indicates the year the member first registered with the organization. PANBC \$85 annual membership breakdown: Approximately \$50 pays for the

venue/meal and \$35 assigned to PANBC membership fee. \$5 of the fee goes to NAPAN which goes up to \$10 next year.

- 4) Changing membership time frame from Sept-Sept to Jan-Jan (all those registered currently will be grandfathered forward)

The membership time frame will remain to be Sept-Sept instead of the proposed Jan-Jan to avoid complication. NAPAN fee is sent at the end of September or by the end of the year.

- 5) Our goal is to connect members ACROSS BC for this year... Recruiting more regional and hospital reps

Goal to connect with more regional rep's /hospital reps

Lona will email Jane the current list of regional rep's email address

- 6) Poster for PeriAnesthesia Nurses Week (on website)

Lorna had emailed us the Poster for PeriAnesthesia Nurses Week. Posters increase awareness and advertises our organization. Legalities discussed in meeting regarding taking pictures for posters and website, and release of liabilities.

- 7) Newsletter (will be discussed further in meeting)... maybe we can aim for 3-4 publications/year?? Perhaps the Newsletter could get a name, "Emergence"? ... in Ontario, they've called their Newsletter, "The Monitor"... Maybe we can brainstorm a name for our Newsletter

Newsletter will be published twice a year. Topics will include update/new standards in our practice, promoting our organization during nurse's week. Templates are available for the newsletter. Emily and Kylie to do with the aim to release the first edition on the 1st of February timed with Perianesthesia week.

- 8) Conference - PANBC 2016... (topic ideas, speakers and connecting with previous vendors)

PANBC Conference 2016 – Next meeting will discuss possible topics, guest speakers. Emily to review feedbacks/comments from previous surveys for ideas to include in next conference. Venue this year will be the same (Morgan Creek). Deposit Check \$500 to be sent to Debbie Copland at Morgan Creek mid-late February. Reserved tentative date for this year's conference November 5, 2016.

- 9) Bursary parameters - in an effort to encourage attendance from members outside of metro vancouver, we could consider rewarding the bursary from someone in an entirely new health region?

Bursary Parameters to be organised at a later date

- 10) Could we register PANBC as a non-profit organization? That way, membership could include a tax receipt.

PANBC is a non-profit organization. We are not able to issue tax receipts for membership because the organization is not registered with Canada Revenue Agency. The organization must maintain financial account of less than \$30,000 per year to avoid being registered as business taxable under CRA.

11) Clarify Membership Benefits

Benefits of being a PANBC member discussed such as being able to attend national conferences at member's rate, access to the login section of the NAPAN website, CNA study guide for free, Reduced price for the National Standards (nearly 50%) and Networking and support Provincially and Nationally as well as receiving the newsletter

To register for CAN exam between April 11th and July 1st, writing the exam September to October 2016

12) Rework our Mission/Vision/Values of PANBC

Copy and paste original mission/vision/value to newly updated website. Our goals include connecting to all members in BC, promote safe patient care and standards of care. Holly will be working on this

13) Bios and pictures to update PANBC website

All board members are to provide Jane bios and picture by Monday, Jan. 18. bios should include: Where you've worked, how long you've worked, nursing background/education, nursing passions and other qualifications.

14) BYLAWS - we may have to revise the bylaws on a later date... if it is alright to change the principal address or if the logo can be changed or modified

NAPAN fees to change from \$5 to \$10 which will take effect in 2017. Organization Logo will be the same for now. Newsletter in the summer will include what will be voted on the next AGM to be discussed further in the spring. Lorna has registered the name change for the organisation, Lorna is owed \$40 for the fee.

15) Social Media - Facebook/Twitter. Please update pictures, share with your respective colleagues, etc.

A new Facebook group page has been created for PANBC. All board members have admin privileges to enable everyone to create update and changes in the webpage.

Jane asks that all board members be involved in updating the website

History of perianesthesia nursing – Kylie

Education Links – Levi ??

Benefits – Holly

CNA certification – Mariam

Scholarships and Bursaries – Kylie

Conferences – Jane

PANBC forum page also set up – with the aim for all board members to have admin privileges and will make this a closed group