



PANBC MEETING MINUTES

**November 6th, 2010
1730h**

**ANNUAL GENERAL MEETING
Morgan Creek Golf Course, Surrey, BC**

In attendance (check mark ✓)			
✓ Lorna Jensen (President)	RCH	✓ Solrun Chong (Treasurer)	ERH
✓ Christine Jerrett (Reg.Chair)	SPH	✓ Peggy Lee (Secretary)	ARHCC
✓ Carol Rawluk	ARHCC	✓ Diane Thow	VGH
✓ Clements, Sharon (Advisory)	SMH	✓ Wendy Hadden	ARHCC
✓ Ingrid Harrison	VGH/PAH	✓ Janet Hardy	ARHCC
✓ Sue Williams	ARHCC	✓ Naserin Kherani	

1. Introduction: Members present

2. Motion to move Item #5 to item #2, was moved by Ingrid Harrison and seconded by Wendy Hadden.

All in favour

No one opposed

No abstentions

Motion carried unanimously

3. Motion to approve additional agenda item of : Add conference committee to agenda was moved by Janet Hardy and seconded by Carol Rawluk

All in favour

No one opposed

No abstentions

Motion carried unanimously

4. Motion to approve agenda was moved by Sharon Clements and seconded by Sue Williams

All in favour

No one opposed

No abstentions

Motion carried unanimously

5. Motion to approve of last PANBC minutes – September 14th, 2010 was moved by Lorna Jensen and seconded by Carol Rawluk

All in favour

No one opposed

No abstentions

Motion carried unanimously

6. Update on Board of Directors (BOD) election: Lorna Jensen

June 2010 election:

President – Lorna Jensen

Treasurer /Registrar – Solrun Chong

Secretary – Peggy Lee

Volunteer: Regional Chair- Vancouver Coastal – Christine Jerrett

7. Call for nominations for elected positions by Carol Rawluk for :

President – Term: 2 years

Treasurer/Registrar: Term: 2 years

Secretary- Term: 1 year

Regional Chair- Term: 1 year

Secretary Elect- Term: 1 year

1. First call for nominations –

a. nomination from the floor: Ingrid Harrison for Secretary Elect

2. Second call for nominations – none received

3. Third call for nominations – none received

Nomination received and confirmed by Carol Rawluk :

1. Ingrid Harrison designated Secretary-Elect

Nominations from floor closed.

8. Motion to elect BOD by acclamation was moved by Carol Rawluk and seconded by Sharon Clements

President: Lorna Jensen

Treasurer- Registrar: Solrun Chong

Secretary: Peggy Lee

Secretary Elect- Ingrid Harrison

All in favour

No one opposed

No abstentions

Motion carried unanimously

9. Motion to appoint outstanding Regional Chair positions by the BOD for this term was moved by Carol Rawluk and seconded by Sharon Clements

All in favour

No one opposed

No abstentions

Motion carried unanimously

10. Business arising from last minutes – Education day planning

11. Jurisdictional Representatives/Reports

Interior – Donna Fulton (KGH PACU)

Fraser- Carol Rawluk (ARH)

Vancouver Coastal- Christine Jerrett (St. Paul's Hospital)

Vancouver Island- Kathy Burdon - Lead contact - Victoria General Hospital and
Jennifer Bellion –Lead contact- Nanaimo

Northern - none

Provincial Health Service - none

12. Financial Report- report to follow

August 2010 - Balance: \$3342.01

November 2nd, 2010 – Balance: \$7383.73 except Mosby's and Baxter donations

Membership to date – 120 with membership drive from this education day

Conference update

13. PANBC Needing Volunteers

Newsletter Committee - none

Journal Group leader- none

Action: Put on website for request for volunteers

14. PANBC BOD Insurance query

Response from other provinces – they don't need it

They are covered under their professional association

PANBC is not, due to disaffiliation of CRNBC

Other provinces spend it on biyearly auditor

Lorna Jensen received response: okay for PANBC to umbrella under NAPANc for a temporary time until BC's associations get organized and PANBC can get coverage

PANBC to research additional cost with insurance company rep: Sonja Steel

PANBC would pay additional financial cost accrued for coverage

Action: deferred to Executive Board of Directors - Lorna Jensen to follow up

15. PANBC addition of Regional Representatives

Discussed under Jurisdictional reports: item # 10

16. NAPANc Updates:

a. Standards Committee Report and Update: Colleen Archbold submitted written report- Copy attached –see Appendix 1

b. Pediatric Resource Committee established May 27th, 2010 at NAPAN National Conference

c. PACU Certification Update Meeting – for Vancouver November 28th, 2010

Delayed due to revision of CNA process- no dates set

d. Need NAPANc Volunteers for:

Fundraising committee: contact Laura Van Loon

Nomination Committee

e. NAPANc: asking for financial donation from PANBC for Certification

Motion to decline NAPAN re: asking for financial donation from PANBC for Certification this year was moved by Carol Rawluk and seconded by Solrun Chong

All in favour

No one opposed

No abstentions

Motion carried unanimously

f. NAPANc Volunteers: recruiting for following positions

i. Nominations Committee Report – need 4 members to sit on the committee

Please ask your board members if anyone is interested- look on NAPANc website for details

ii. Nominations for President Elect

iii. Nomination for Nominating Committee members, deadline- term of office will be September 16th to October 22, 2011, it is a 2 year term

iv. Fundraising Committee: Chair and members – please take back to your education days/meetings and approach exhibitors with a donor pledge form

17. Meeting Adjourned

Date of next meeting: January 18th, 2011 at 1700h in HCC3 at Royal Columbian Hospital. Will be confirmed closer to date.

Thank you, everyone.

(Appendix 1: pages 7-8)

Appendix 1

Submitted by Colleen Archbold

The National Association of PeriAnesthesia Nurses of Canada Standards for Practice

The National Association of PeriAnesthesia Nurses of Canada's (NAPANc) Standards Committee is comprised of the current President of NAPANc, President Elect, the Immediate Past President, NAPANc's Secretary, and a nominated Chair or co-chairs. The committee holds representation from each province and territory including the Yukon, Northwest Territories, and Nunavut. Meetings are held at a minimum of four times per annum. However, currently the Standards Committee is currently convening biweekly to monthly as activities to revise, improve and update exiting and new Standards are underway for an intended publication date of 2011 for the second edition of this document.

Historically, here in BC, we followed the America equivalent national association (ASPAN)'s Standards of practice, since they were the only National Standards for PeriAnesthesia Nurses available. Ontario's PeriAnesthesia Nurses Association (OPANA) has had Standards for Practice for 20 years, but they were not known to us here in BC at the time.

In 2008, NAPANc published their first National Association of PeriAnesthesia Nurses of Canada's Standards for Practice. The Standards are a comprehensive collection of standards based on competencies and are an alignment wit the framework of Accreditation Canada's priorities and Required Organizational Practices that all Canadian Healthcare facilities are required to meet.

Highlights of the Standards include:

- Evidence-based Standards of PeriAnesthesia Nursing Practice
- A framework of PeriAnesthesia Nursing Practice which includes the PeriAnesthesia Nursing Paradigm

Resources focus on:

- Nursing Competency
- Functions of the PeriAnesthesia Environment
- Patient Classification and Minimum Staffing Requirement
- Communication and Safe Transfer of Care
- Patient Assessment, Management and Discharge Criteria

The Canadian PeriAnesthesia Nursing Standards are written to provide best practice guidelines in all aspects of patient care within all phases of the PeriAnesthesia environment. Every effort should be made to ensure that these Standards of Practice are met. They should also be utilized for policy making at the institutional, legal and political levels. As PACU nurses, we strive to meet these best practice guidelines and minimum standards of care for our patients in this phase of the PeriAnesthesia environment at all times.