

# PANBC

## MEETING MINUTES APRIL 27, 2010

### PRESENT:

Kathy Bolderson, Kathy McDonald, Sharon Clements, Christine Jerrett, Peggy Lee, Amy Hayden, Lorna Jensen, Solrun Chong  
Regrets: Laurel (Magri) Archer, Carol Rawchuck, Kathie Burnie, Colleen Archbold, Tahirih Rombough, Launa Cameron, Cheryl Rohachuk

### AGENDA:

#### 1. ACCEPTANCE OF THE MINUTES:

- accepted unanimously with the amendment to add ERH in hospitals represented

#### 2. BUSINESS ARISING FROM THE MINUTES:

##### a. Surrey Memorial Hospital PACU Education day

- very successful both for education and increased membership
- for next year PANBC will be listed under sponsors as having the logo on the front of the brochure caused confusion and enrolment cheques were made out to PANBC in error
- Thank you to Lorna J. for the availability of logoed pens for the event

##### b. Establishment of PANBC as a non-profit society

- the BC Government Society Act determines how the process occurs and Lorna J. has on behalf of PANBC applied and received certification
- part of the obligations are to have a constitution and bylaws
- A constitution and bylaws were adapted to meet the needs
- Amy H. motioned to accept with the following amendments Lorna J. seconded the motion and it was unanimously voted in

##### c. Amendments as accepted

- 4.4 - adopt 4.2 from OPANA Bylaws/Constitution with change of name to PANBC
- 4.4 - to change to 4.5

- iii. 6.1.3 Non-voting members of the Board shall consist of Past President, Treasurer Elect and Secretary Elect
- iv. 6.11 - PANBC Board shall consist of the Officers of the Corporation:
  - President, President Elect, Secretary and Treasurer
  - As well as:
  - 6.12 - Regional directors (or delegate) - one from each health authority
    - Vancouver Island, Vancouver Coastal (to include Providence Health and ?bcgeu ), Fraser Health, Kamloops/Okanagan, Northern/Interior, Kootenay and Northwest
- v. 6.13 amended to read - a minimum of 3 times/year
- vi. 7.2.1 President will serve as the NAPAN representative or will appoint a delegate
- vii. 7.2.3 Add two year term
- viii. 7.2.5 to adopt Article 6.3 of OPANA constitution/bylaws specifying Treasurer and Secretary serving one year term initially
- d. Election process
  - i. Nomination forms will be available on PANBC website and will be sent to all members by MAY 3, 2010
  - ii. Nominations will commence MAY 3 - closing 2400 MAY 24, 2010
  - iii. Nominations may be submitted electronically or mailed to PANBC to address stipulated on form
  - iv. Nominees and Nominators (2) must be members of PANBC
  - v. Nomination form will be revised to increase clarity and the nominations for the initial board will be for specific positions
  - vi. Voting will begin via email on JUNE 1 and will cease on JUNE 24
  - vii. Kathy Bolderson and Kathy McDonald have volunteered to serve as scrutineers
- e. Following the election and the AGM there will be established three signatory's for business - requiring two of the three for any particular transaction

### 3. NEW BUSINESS:

- a. NAPAN conference May 28 & 29, 2010
  - Amy H. nominated and Kathy B. seconded to have Peggy Lee serve as the PANBC voting representative at the NAPAN business meeting
  - acceptance was unanimous
- b. membership drive - POWER OF ONE MEMBERS CHALLENGE -  
Membership stands at 50 paid members at present, if successful we could be up to 100 soon.
- c. PANBC education day is schedule for October 16, 2010 and the AGM will be scheduled for the same day
  - sponsors secured are EVAR (Medtronics)
  - members for a working team are requested - please contact Lorna Jensen
  - ideas for speakers have been presented and any further suggestions will be gratefully received
  - a room has been booked but the site may be relocated
- d. October 21 & 22, 2010 will be the annual Fraser Health Surgical Education Days
  - location TBA
- e. There is now a call for issues/resolutions for the AGM
  - first issue to be discussed
    - i. should subsequent elections be for particular positions for the Officers of the Corporation or should it be for general positions only with the board deciding who would take any particular role
    - ii. Kathy Bolderson will forward information regarding this format in time for discussion at the AGM

### ADJOURNMENT:

Meeting adjourned at 2130

### NEXT MEETING :

September - date, time and location - TBA